



Governing Board of Bembridge CE Primary School Meeting held on Monday 6 February 2017 at 6 pm

Attendees

Alan Morris (Chair)	Co-opted Governor
Anna Wood	Foundation Governor
Gordon Kendall	Co-opted Governor
Sandra Grocock	Headteacher
Sarika Braithwaite	Parent Governor
Amanda Bloor	Ex-Officio Governor
Barbara Clough	Local Authority Governor

1. Apologies and Pecuniary Interests

Susie Simmonds	Foundation Governor
David McCallum	Parent Governor
Ben Wightwick	Parent Governor

Governors were asked if they had any pecuniary interests and none were declared

2. Minutes of Meeting held on 28 November 2016

2.1 Accuracy

Minutes of meeting were confirmed as a true record.

2.2 Matters Arising

Pay policy has now completed.

3. Feedback from the Executive Committee

- Budget is running to plan although is showing a slight in year deficit but this was expected.
- The budget planning for 2017/18 is ongoing
- Discussion took place on the kitchen, which was at danger of being closed following a recent inspection. A temporary ventilation arrangement was agreed but a long-term solution needs to be put in place. The school business manager is looking into new ventilation systems but also looking into the option of having the whole kitchen refurbished.
- Very positive report from the school's LLP following his recent visit.

6. Headteacher's Report

- 193 children on roll with 3 children leaving and 4 just joined the school
- Staffing – arrangements have been put in place to appoint a new assistant headteacher during this term.
- Regular meetings are taking place with the Education Welfare Officer to monitor low attendance. Attendance is at 96.09%.
- Penny Crossley has been carrying out a Family Living and Learning project Year 3 parents

and pupils. In addition she has been working with Year 6 children on emotional and mental health.

- Community Links – update given which includes fortnightly Collective Worship in school, sharing assemblies, the Royal British Legion Flag Raising Ceremony, the formation of a new PTA and a Hosted Triathlon.
- Safeguarding – Sandra has met with Sarika Braithwaite in her role as safeguarding governor. Preparation is in place for the section 175 audit.
- SIAM (Statutory Inspection of Anglican and Methodist Schools) inspection is now due. Inspector is likely to want to meet with Amanda, Susie and Anna as foundation governor.
- SEF -This has been updated and available to view. An extended discussion was had with the LLP Kevin Harcombe to explore the school's self-evaluation judgements relating to:
 - Current and past standards and classroom processes
 - Quality of provision for and progress of vulnerable groups including SEN, LAC, vulnerable pupils, Pupil Premium and able pupils.
 - Consideration of the school's current and future school improvement priorities and progress towards achieving them.
- Inset Days – two days agreed for the end of the summer term.

7. Governors' Handbook and Competency Framework

Details had been circulated of the new governors' handbook and competency framework. The framework will give the governing board the opportunity to self-evaluate. Ideally this is something that the full GB needs to consider. Alan will do a note to all governors so that it can be an agenda item at a future meeting.

8. Policies

Carry forward to a future meeting.

9. Training

- Sarika is due to attend the first of her safeguarding training
- Gordon is attending the Understanding the Primary Curriculum training and Sarika will also attend if possible.
- Governor Forum – Alan will attend this
- Anna is booked on the RE Curriculum training
- Barbara will attend the session on governor recruitment
- Alan and Sandra attended a briefing for chairs and headteachers about Ofsted. Session 1 was led by an Ofsted Inspector who spoke about schools being pro-active about demonstrating how and why things are being done and the importance of ensuring that the school has good safeguarding procedures in place as many schools fail Ofsted on this. Discussion took place on the safeguarding arrangements within the school it is known that appropriate DBS arrangements are in place, we had an outstanding section 175 audit last year and we now have a safeguarding governor in place who has a social work background. Parents will be given the opportunity to comment on the school and the inspectors will always look at these.

10. Co-ordinator Visits

- Reminder came from Alan that governors must commit to carrying out their visits when they are scheduled. In addition he reminded them of using the information from the SEF to do this.
- Foundation – Barbara will be carrying out her foundation visit tomorrow.

- Collective Worship – visit had taken place by Susie and this was shared with governors.

11. Correspondence

- None

10. Any Other Business

10.1 3G pitches – Gordon mentioned that this was discussed at the last meeting but mentioned that other schools on the Island are having them removed

10.2 Staff Governor vacancy – opportunity given for staff to apply for this vacancy

10.3 Community Governor – Gordon Kendall gave the name of a possible new governor. He will send through her details to Deb to arrange a meeting with the chair.

11 Date of Next Meeting

Monday 20 March 2017